

Notes of a meeting of the Professional Guidelines and Practices (Anatomy) Committee held on 8th December 2009 in the Dunhill Room, Gordon Museum, King's College London.

Present:

Wendy Birch (WB); Ceri Davies (CD); Steve Gaze (SG); Susan Standing (SS)

1.0 Discussion mainly concerned the tripartite meeting to be held in 2010 (proposed under item 5.5 at the meeting held on 07.07.09). It was agreed that SS would type up the draft notes of the meeting and send them to WB, CD and SG to check for accuracy and then send them to David Heylings and Louise Scheuer (who were unable to attend) for their input and comments before distributing the notes to the other members of the PGPAC.

2.0 Summary of proposals:

1. Meeting to be held on 9th April 2010 (as day 2 of IAS meeting).
2. Venues: Lecture Theatre 2, New Guy's House, Guy's campus and rooms in lower ground floor area (Dunhill Room, Percy Roberts Room, Aesclepius Room), Gordon Museum, Hodgkin Building, King's College London.
3. **Draft** title: "The Twentyfirst Century Dissecting Room. Tissue Preparation, Usage and the Law".
4. Time: 10.00 for 10.30 start; lectures/presentations 10.30-12.30; lunch 12.30-1.30; lectures/presentations and wind up 1.30-4.30.
5. Single point registration in Gordon Museum
6. Costs – TBA – Steve Franey
7. Draft timetable:
 - Welcome to KCL – Jon Clarke
 - HTA – phase 2 inspections update.
 - Fresh frozen cadaveric material: health and safety issues - Bill Wrigley
 - Thiel method – pilot perspective – Roger Soames
 - Plastination – Mark Moghbel
 - Laparoscopic anatomy – Ceri to arrange
 - Panel sessions (5 mins intro plus 10 mins questions from floor)
 - SOPs – David Heylings (following up item 5.4, meeting 07.07.09)
 - Consent forms – Mike Mahon (following up item 5.1, meeting 07.07.09)
 - Protective clothing
 - EU reduction in allowed levels of formaldehyde – Dave Adams
 - Etc, etc
8. Potential lecturers: CD to contact HTA spokesperson and identify a named lecturer for laparoscopic anatomy; SG to contact Roger Soames, Mark Moghbel, Dave Adams, Bill Wrigley. SS to contact DH.

3.0 Other annual deliverable. The meeting also considered target activities for 2010 that would be in addition to running the April tripartite meeting. It was agreed that:

9. The focus of our activity this year should be to set up and activate a network of external auditors to undertake inspections (informal audits) of DRs as agreed at the meeting in 07.07.09.
10. Implementation would be by teams selected from local panels based on regions.
11. Each team should consist of a minimum of two people, one always to be a member of IAS plus a member from BACA and/or ASGBI
12. Receiving department to pay travel expenses
13. Time line – discuss further at a meeting in February (TBA); invite volunteers to sign up at April meeting and by invitations on ASGBI/BACA and IAS websites; letter from SS/AG/LS to all DIs and HoDs after April.